



**The
Sunnywood
Project**

EXPLORE - LEARN - GROW

Role: Youth Provision Assistant (Volunteer)

Hours:	Variable, dependant on provision
Reports to:	Programme Leads; Directors

Summary and Main Purpose of Role

The Sunnywood Project (TSP) is a non-profit outdoor education and events provider. TSP promotes a love of the great outdoors through a variety of events, conservation and educational programmes stimulating a mentally and physically healthy lifestyle for those living in Bury, Greater Manchester, and surrounding areas. We want to continue promoting the benefits of the great outdoors: the physical, mental, and social wellbeing it can bring an individual - and we aim do this with as many people as possible.

TSP was established with supporting young people in mind, with a view to creating impactful provision which allows them to explore, learn, and grow. As a Youth Provision Assistant, you'll work with TSP's dedicated and passionate Programme Leads to design and deliver a range of experiences and opportunities – From conservation to exploration, social action, team-building, and more!

Send all queries to:

Info@thesunnywoodproject.co.uk

The Key Tasks and Responsibilities of the role are to:

YOUNG PEOPLE

KT 1	Work with Programme Leads to deliver safe and supportive provision
KT 2	Assist Programme Leads in the design and delivery of meaningful youth provision
KT 3	Enhance participant experience by helping to create an environment of acceptance and social belonging
KT 4	Provide appropriate and supportive leadership and mentoring to young people attending TSP youth provision
KT 5	Acting as a role model for young people, championing their rights, and talents, and interests

THE SUNNYWOOD PROJECT

KT 5	Model the ethos of TSP, promote the work of the organisation, and celebrate participant and community achievements as often as possible
KT 6	Engage with training as required for the role and follow TSP Policies and Procedures at all times

GENERAL

KT 7	Assist with the signposting of young people to other provisions, where appropriate
KT 8	Assisting Programme Leads with the recruitment of participants and with communications with parents/guardians and external organisations about upcoming sessions

Other Considerations

As part of the Induction Process, you'll be required to undergo an Enhanced DBS check or have equivalent evidence (e.g. update service and original certificate)

Most youth provision is delivered on evenings and at weekends, or during the school holidays

All volunteers will have access to TSP events and services, including training, in return for the contribution of their time

Youth Provision Assistant: Skills and Knowledge

Essential

An ability to communicate with adults and young people, both verbally and in writing
Experience of and a passion for working with young people
An ability to be empathetic and genuine with young people and adults, and communicate unconditional positive regard
An awareness of what is needed to build, maintain, and facilitate appropriate and effective working relationships with a wide range of people

Desirable

IT literacy
First-aid training
Prior experience of delivering youth provision or educational activities
Experience of volunteer or staff management
An awareness of current issues affecting young people
Experience with the outdoors, particularly around conservation
The ability to organise and plan effectively, including planning, managing and monitoring own tasks and time
The ability to provide inspirational leadership and motivate young people and be an effective and respectful decision-maker

Additional Qualities

Integrity, honesty, and a genuine interest in forming appropriate and supportive relationships
A commitment to ensuring high standards
Flexibility
Self-motivation