

## **Job Description: Youth and Community Engagement Manager**

Full-time: fixed term for 1 year.

Starting salary: £28,500

Some evening and weekend work will be required.

**The Sunnywood Project (TSP) is a non-profit outdoor education and events provider. TSP promotes a love of the great outdoors through a variety of events, conservation and educational programmes stimulating a mentally and physically healthy lifestyle for those living in Bury, Greater Manchester, and surrounding areas. We want to continue promoting the benefits of the great outdoors: the physical, mental, and social wellbeing it can bring an individual - and we aim do this with as many people as possible.**

Following successful funding bids, we are excited to be in a position to offer the right person an opportunity to join our growing team.

Through a range of events and education programmes, the **Youth and Community Engagement Manager** will promote the The Sunnywood Project's ethos: EXPLORE, LEARN, and GROW.

The successful candidate will have a strong understanding of working to build cohesive relationships within communities and a passion for promoting use of the outdoors to promote positive health and wellbeing.

Additionally, the ideal candidate should have previous experience of planning and delivering a range of outdoor education programmes and activities to young people and community groups who have a range of specific needs.

The role will require the candidate to work as part of a multi-faceted and passionate team in a fast-paced environment.

The location will mainly be at The Sunnywood Hub, Burrs Country Park, Bury.

The successful candidate will be subject to an Enhanced DBS check prior to appointment.

### **Main Purpose of the role**

- To contribute to development, planning and delivery of quality, enriching and meaningful outdoor education programmes which promote and uphold The Sunnywood Project's aims.
- To collaborate with key community groups and stakeholders to implement and promote participation of the new 'Fit for Purpose' initiative across Bury, Greater Manchester
- To contribute to the measuring and reporting of outcomes to partner organisations.
- To contribute to the development and delivery of the wider Sunnywood events that promote the ethos of EXPLORE, LEARN, and GROW.

### **Responsibilities:**

- Plan and lead quality outdoor-oriented sessions for young people with the aim of improving their mental, physical, and social wellbeing.
- Assist with reporting and communicating of youth provision outcomes to key partners including schools.
- Develop and implement engaging, interactive, and creative training opportunities for Volunteers.
- Lead, plan and schedule an engaging programme for the new Fit for Purpose initiative in collaboration with key community groups.
- Build positive working relationships with varied and diverse community groups to ensure successful implementation of Fit for Purpose initiative.
- Regularly evaluate and assess the effectiveness of the Fit for Purpose initiative and adjust activities as needed.
- Attend team meetings and work collaboratively with other team members to ensure the smooth delivery of the wider TSP events and activities.
- Maintain accurate records of engagement and any attached outcome measures.
- Deputise where required or in the absence of Directors.

### **We are looking for someone who:**

- is an excellent communicator (online, in-person, via phone and email)
- has a positive attitude and committed team worker
- has at least 3 years of experience in youth service or teaching
- has previous experience working with young people with SEMH/SEND needs
- has strong interpersonal skills and the ability to form strong relationships with a wide number of stakeholders
- can manage a large project independently and work towards tight deadlines
- is an approachable leader with experience of managing a group of up to 20 people in outdoor and busy environments
- is passionate about the outdoors and working with a wide range of people
- has basic software and administrative proficiency
- can promote TSP's ethos, its aims and objectives and the organisation's public image
- Must be able to pass an Enhanced DBS check and have the right to work in the UK

### **What is Fit for Purpose:**

Fit for Purpose is a new initiative launching in 2024 that aims to combine physical activity with social action to improve community cohesion and wellbeing.

For example, a group activity to improve fitness, such as a social 5km run, could incorporate completing a short task as a group that positively benefits the local community or environment leading to improved community cohesion and sense of belonging.

In collaboration with various community organisations, such tasks could involve:

- Delivery of items to vulnerable people
- Footpath maintenance
- Gardening
- Tree planting
- General community centre maintenance

It is the aim of TSP to encourage as many community groups as possible to participate in the Fit for Purpose scheme leading to greater person fulfilment, community cohesion and working towards achieving TSP's constitutional aims:

1. To promote compassion, kindness and a positive society
2. To encourage maintaining a physically and mentally healthy lifestyle
3. To support the development of social skills and self-regulation of emotions
4. To enable people to participate in society as mature, independent and responsible individuals
5. To inspire challenging, but achievable personal goals

If you are keen about joining The Sunnywood Project Team and feel that you fulfil the requirements for the role, we encourage you to apply for this exciting opportunity now.

Send your letter of application along with an up-to-date CV for the attention of Sammy to:

[info@thesunnywoodproject.co.uk](mailto:info@thesunnywoodproject.co.uk)

**Closing date: 22<sup>nd</sup> January 2024**